**The Tindall Foundation Application Form**

The *Adventist Development and Relief Agency (ADRA)* acts as a Local Donation Manager for The Tindall Foundation, a philanthropic family foundation working throughout Aotearoa to support families, community and the environment. We are what’s called a Faith Donation Manager meaning that we distribute donations on behalf of TTF to projects and initiatives that support TTF’s Family/WhānauFocus Area.

**Section 1: Organisation**

What is the official name of your organisation?

Select one of the following categories that best describes your organisation's legal status

* Charitable Trust
* Incorporated Society
* Company / social enterprise
* Government / statutory body
* Registered under the Māori Land Court
* Other

Is your organisation?

* Charitable
* Non-charitable

If Charitable please provide the Charities Commission number.

Is your organisation a Donee Organisation approved by the IRD? (tick for yes)

If yes, provide your Donee Organisation name as registered by the IRD

Your Organisation's postal address

Address Line 1

Address Line 2

Suburb

City

Postcode

Phone

Mobile

Is your organisation’s physical address the same as its postal address?

Address Line 1

Address Line 2

Suburb

City

Postcode

Phone

Mobile

Organisation Email

Organisation website

Contact details of the primary contact

Salutation

First name

Last name

Telephone

Mobile

Email

Your organisation's bank account

Bank Name:

Organisation's Registered Bank Account Name:

Bank Account Number (digits only):

About your organisation

What is the main purpose of your organisation and what are your key activities?

Who is your organisation mostly trying to help or support?

Gender Equality

The Tindall Foundation is aiming to promote gender diversity and equality.

Does your organisation, through its work, structure and/or internal policies promote gender equality? Yes/No

example: e.g. Homeless women often have children with them, so emergency accommodation needs to provide rooms with multiple beds, along with nappies, cots, baby-proofed rooms, and appropriate safety and privacy measures. Or, trans women are safe and welcomed at our shelter. We have gender neutral bathrooms and private rooms for changing and sleeping for those who need extra privacy. An applicant seeking funding for a homeless service needs to demonstrate that they have considered the needs of homeless women with children, and those who are gender diverse, trans or intersex, whether the proposed service will be available to men and women, or women only.

If yes, tell us about how your organisation does this

Does your organisation, through its work, structure and/or internal policies promote diversity and inclusion? Tell us about how your organisation does this.

Kaupapa Maori

Are you a kaupapa Maori organisation? Yes/No

If yes, please provide the following information:

* In the last section, attach the parts from your constitution that explain that you work in a Kaupapa Māori way.
* Tell us about the governance of your organisation, e.g. who are your Trustees?
* What areas of delivery do you work in (Tick box multi choice)
  + Iwi,
  + Marae,
  + Whānau,
  + Hapu
  + Rununga,
  + Pan-Tribal,
  + Matāwaka
  + Rural-based
  + Urban-based

How is your organisation supported by or endorsed by the Māori community?

**Section 2: Initiative**

What is the title of your initiative?

Tell us about your initiative: Why there is a need, who will benefit, what you are intentionally doing through this initiative and plans you have in place?

Tell us about the key people, organisations and networks involved in this initiative.

Initiative start date

Initiative end date

What are you requesting the donation for?\* Tick all that apply

* Administration and operational expenses, e.g. Wages, salaries, rent etc.
* Capital assets other than buildings (purchase or maintenance)
* Loans or investment
* Materials, office equipment, consumables and supplies
* Project/programme costs
* Promotional expenses and materials
* Volunteer expenses and supplies
* Other

The Tindall Foundation priorities particular ways of working. Tell us how your initiative fits within those priorities – family/whanau.

**Section 3: Outcomes**

We understand you wish to carry out this initiative to make a difference. Please specify `UP TO FIVE` defined outcomes you aim to achieve with the initiative, including numbers of clients or participants and the indicators you will use to track your progress. If funding is approved, you will be asked to report upon achievement of these outcomes.

Be sure to think about these outcomes carefully. Initial approval of funding and subsequent monitoring of the effectiveness of your initiative will be based on what you state here. Other conditions may also apply.

Tell us what you are trying to achieve through this initiative\*

|  |  |  |
| --- | --- | --- |
|  | **What are you trying to achieve for participants/communities/environment?** | **How will you measure your achievements?** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

Please give us examples of the impact and changes for participants/communities/environment that will result from your initiative.

At the end of your donation you will be asked to report back on what you’ve achieved.

**Section 4: Initiative Budget**

Funding Requested from us per annum (excl. GST, if you are GST registered)\*

(Please note that Local Donations Managers allocate 12 month funding only).

Initiative Budget (Income & Expenses)

Please complete the budget balance sheet below by entering the expected cost and income items of your initiative for each year you request a donation from us. Balance your budget between the total income and the total costs over all years by entering a single 'shortfall' or 'surplus' line item of the appropriate amount(s). Enter money values without $ sign, letters or commas.

Please note that donations do not include GST and beneficiaries of a donation do not need to account for a donation from The Tindall Foundation in their GST returns to the IRD.

|  |  |
| --- | --- |
| Expense description | Year 1 (NZ$) |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Total |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Income Sources | Year 1 | | |
| Amount NZ$ | Confirmed? | Decision Date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Requested from The Tindall Foundation |  |  |  |
| Total |  | | |

Have you received government funding for this initiative in the last three years? If yes, please provide details.

How will this initiative be funded after this donation has ended?

Have there been any changes to your financial situation since your last annual accounts? If yes, please provide details.

Do you anticipate any material changes to your current funding and/or expenditure? If yes, please provide details.

Please note that The Tindall Foundation may contact you for further information to proceed with your request.

**Section 5: Attachments**

Please attach the following:

* A recent copy of Bank Statement or Bank Deposit Slip.

A scanned copy of a bank deposit slip or statement showing the name of your organisation and bank account number. The names on the bank deposit slip or statement need to match your organisation's name. If they are different, evidence needs to be to be included showing that the names are the same organisation.

* A copy of your latest income and expenditure report and balance sheet as reported to your Trustees (please note this may or may not be your most recent Annual Accounts).
* Additional information e.g. project plan, detailed budget, business case, sustainability plan, research or evidence to support the application, etc.